



**Extension Committee
Minutes of Meeting
September 7, 2010 @ 9:00 AM
Adams County Community Center
569 N. Cedar Street, Room 103
Adams, WI 53910**

1. **Call to Order:** Meeting was called to order at 9:01 a.m. in Room 103, Adams County Community Center by Committee Chair, Florence Johnson.
2. **Roll Call:** **Board Members:** Jack Allen, Karl Klingforth and Florence Johnson. Diane England and Glenn Licitar were excused.
Extension Staff Present: Don Genrich, Jennifer Swensen, and Linda Arneson
Others Present: Carolyn Wood, Al Sebastiani, Chair Adams County Board of Supervisors; John Albert, Adams County Corporation Counsel; Tom Schmitz, UW-Extension Central District Director and Susan Pleskac, UW-Extension 4-H Volunteer Leadership Specialist
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Allen and Second by Klingforth to approve agenda. Motion carried.
5. **Approve Minutes:** Motion by Klingforth Second by Allen to accept minutes of the Extension Committee Meeting of August 10, 2010 as presented. Motion carried.
6. **Public Participation:** None
7. **Resource/Extension Communication:** None
8. **Items for Action or Discussion:**
 - a) Motion by Klingforth for the Committee to convene in closed session per §19.85(1)(g), Wis. Stats., for purposed of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Second by Allen Motion carried.

Motion by Klingforth, Second by Allen to reconvene in open session per §19.85(2), Wis. Stat., to consider and vote on appropriate matters. Motion carried. Committee reconvened in open session at 10:50 a.m.

Motion by Klingforth that the Committee upon review of the actions taken by Adams County 4-H staff and UW-Extension in terminating the 4-H volunteer leader relationship with Carolyn Wood hereby finds that those actions were appropriate; based both by the facts and by her participation in a volunteer program being a privilege and not a guaranteed right. Second by Allen. Motion carried.

Chair, Johnson, asked Ms. Wood if she had any comments. Ms. Wood made a few comments. Allen and John Albert responded Ms. Wood.

Motion by Allen to recess for 5 minutes. Second by Klingforth. Motion carried.
Meeting recessed at 11:03 a.m.

Meeting reconvened with call to order by Florence Johnson, Chair at 11:10 a.m.

- b) Review Check Summary and Financial Statement, if available: Check Summary and Financial Statement were not available, will be reviewed at next regular meeting.
- c) Review and Place on File Monthly Reports of Donald Genrich, Jennifer Swensen and Theresa Wimmann and Approve Out-of County Calendars for Donald Genrich and Jennifer Swensen: Motion by Allen Second by Klingforth to place Monthly Reports on file and approve monthly calendars for agents. Motion carried.
- d) 2011 Budget: Genrich explained to the Committee that a possible Retention Award for the 4-H/Youth Development Agent and a possible Rank Change for the Ag Agent were figured into the salary contract for these agents.

133-Contracts for the Agriculture Agent, 4-H/Youth Development Agent and Family Living Agent were reviewed by the Committee. Motion by Allen Second by Klingforth to approve the 133-Contract for the July 1, 2010 to June 30, 2011 term. Motion carried. The contracts will be forwarded to John Albert and Barb Petkovsek.

The 2011 Adams County UW-Extension proposed budget packet was reviewed and discussed by the Committee. Motion by Allen to approve the proposed budget packet and forward to the Finance Committee. Second by Klingforth. Motion carried.

In the event that Johnson is unable to accompany Genrich to the meeting with the Finance Committee it was decided that Klingforth would attend this meeting with Genrich.

- e) Hiring Status of Family Living Position – Interview Dates and Committee Participation: Genrich advised Committee that the initial interviews had taken place on September 2, 2010 in Stevens Point. Three candidates were selected to be interviewed in Adams County on September 16, 2010. Genrich will mail the resumes for the three candidates to the Committee members to review prior to the interview on the 16th.
- f) 4-H Letter of Agreement volunteer Liability Insurance - Resolution:
Swensen discussed the Letter of Agreement with the Committee members. This letter of agreement would be between Adams County and County Mutual Insurance Corporation accepting endorsement for liability coverage to the Adams County 4-H program at no cost to the County.

Motion by Klingforth that a Resolution be drafted to go forward to the County Board for approval. Second by Allen. Motion carried.

- g) SAYL Program – Mentor for Youth: Discussion held on this program where High School youth would be mentored by County Board members. Motion by Allen that

Diane England be the mentor from the Extension Committee. Second by Klingforth.
Motion carried.

h) Jobs/Education Program: Passed to next regular Committee Meeting.

i) Clean Sweep Report: Genrich gave a report to the Committee on the 2010 Clean Sweep program. All Committee members agreed that the Clean Sweep is a very worth while program.

9. **Set Next Meeting Date**: Next meeting date is set for 1:00 p.m., October 5, 2010 in room 103 at the Adams County Community Center.

10. **Agenda Items for Next Meeting**:

- Family Living Educator Position - Update
- 2011 Budget - Update
- SAYL Program/Mentor for Youth - Update
- Jobs/Education Program

11. **Adjourn**: Motion by Allen and Second by Klingforth to adjourn. Motion carried. Meeting adjourned at 12:24 p.m.

Minutes taken by
Linda Arneson
Clerk/Bookkeeper
UW-Extension, Adams County

Diane England, Committee Secretary

These minutes have not been approved by the Resource & Recreation Committee.